



Patient Participation Group (PPG) Network Meeting

Minutes

Date: Wednesday 1st August 2018

Time: 1:30 – 4.30pm

Location: The Hanover Room, the Bricthelm centre, Brighton, BN1 1YD

Summary of resolutions taken at meeting

Proposed resolutions	
Item number	Resolution
3	i - Send out info about grey matters to PPG - JC
3	ii - Invite Practice Managers to PPG Network. Once new chair elected - ALL
3	iv - Send out map of clusters - DL
5	v - Check national directive on GDPR liability - DS

Chair:	Stan Pearce, Rottingdean/Saltdean SP
CCG Representatives:	
Debbie Ludlam DL	Engagement & Equalities Manager
Jane Lodge JLo	Head of Participation and Voluntary Sector Partnerships, BHCCG and Head of Engagement, East Surrey and Central Sussex Commissioning Alliance
Antonia Bennett AB	Individual Funding Request Officer
James Hatch JH	Engagement Officer
PPG represented:	
Bob Bleach BB	Sackville Road
Fabia Brackenbury FAB	Trinity
Brian Ravenett BR	North Laine
Lloyd Ungoed LU	Trinity
Neil Stevenson NS	Charter Medical Practice
Roy Fierheller RF	Rottingdean/Saltdean and St Lukes
Eileen Fierheller EF	Rottingdean/Saltdean and St Lukes
Maureen Copelin MC	Portslade Health Centre



Mary Mason MM	Benfield
Nick Goslett NG	Links Road Surgery
Val Cane VC	Park Crescent
John Cook JC	Carden Avenue
Mark Richardson MR	Preston Park Surgery
Sue Camochan SC	Woodingdean
Henriette Hardiman HH	Beaconsfield Surgery
Mark Randall MR2	Woodingdean
Martyn Yeats MY	Links Road
Mike W MW	Warmdene
In Attendance:	
Kaye Duerdoth KD	Brighton and Hove Community Works
Mike Holdgate MH	Lay Member for Public and Patient Participation – BHCCG Governing Body
Dr David Supple DS	Clinical Lead - BHCCG
Ben Baddeley BB2	Trainee GP
Apologies Received:	
Hesione Quinn	Preston Park Surgery
Barbara Marshall	Beaconsfield Surgery
Sharon Lyons	Portslade Health Centre

Agenda item	Discussion	Action
01	Welcome and apologies	SP
	SP welcomes everyone to meeting Apologies received from Hesione Quinn - Preston Park Surgery, Sharon Lyons – Portslade Health Centre and Barbara Marshall - Beaconsfield	
02	Introduction	SP
	SP introduces DL who is taking over from Meg Lewes as Engagement & Equalities Manager DL introduces herself and JH Engagement Officer	
04	PPG network chair presentations Martyn Yeats	MY
	MY expresses importance of the PPG network and what a network means: <ul style="list-style-type: none"> - An interconnecting of people - System of intersecting lines - Communicating and building things together - Adding contribution and value - Experience of individuals and group In the context of the PPG's: <ul style="list-style-type: none"> - Communicating with each other, surgeries, GPs, patients and CCG – intersecting lines - The CCG has enabled PPGs to blossom with constrained resources How to measure success? <ul style="list-style-type: none"> - Would anyone notice if we didn't exist? Hopefully not. There is still a lot to do we could work more with the CCG. If we do only one thing right it's how we communicate.	
03	Minutes and matters arising from the meeting held on 16th April 2018	All
	All participants approved the minutes and raised no objections. Resolutions: <ul style="list-style-type: none"> - 3. CCG to support decision makers and harness skills to help with this. - 8. Agree items and welcome input for agenda. - 5. People were asked to hold their hands up to speak. Need to look at seating for meeting. - 6. Asset mapping not working need to discuss ACTION - Send out info about grey matters to PPG. ACTION - Invite Practice Managers to PPG Network. Once new chair elected. - 7. What clusters are not on the agenda? ACTION – Send out map of clusters 	JC All DL

05	Updates from PPG Network members since the last meeting	All
	<p>BB – Sackville Road – Lots of enthusiasm but hard to judge how things are going.</p> <p>FAB – Trinity – New chair elected. Merger with Hove Park Villas will form biggest surgery in Brighton. Welcome evening in September and a lot of staff will come.</p> <p>LU – Trinity – Bid for funding from Community Works went pear-shaped. Will use when Hove Park Villas come on board.</p> <p>BR – North Laine – Last meeting will come to as desperate with the way surgery is going. No appointments for a few weeks and no feedback from Practice Manager so cancelled. Not sure what to do – only 3 members of PPG.</p> <p>NS – Charter Medical – PPG committee frustrating as lacking purpose. The surgery is well run with no staff vacancies. The PPG is not taken seriously and appears to be a tick box exercise. Practice Manager had nothing to offer.</p> <p>RS – Rottingdean/Saltdean and St. Lukes – Rottingdean closure. PPG did promotion on healthy eating.</p> <p>EF - Rottingdean/Saltdean and St. Lukes – Doctors criticised for the closing of the Rottingdean surgery. It was a small old shop that isn't fit for purpose. Now two buses to surgery. The MP has interviewed some GPs. We produced a newsletter to promote PPGs to young families but no-one signed up.</p> <p>MC – Portslade Health Centre – Small PPG that is not being used very much. Trying to recruit.</p> <p>VC – Park Crescent – Patient list is closed but re-opens in September. Helps that we are based between the Uni's. We hold alternate times for PPG meetings. Want to get more diverse representation. Satisfaction survey mixed with blistering comments from anons. Out of hours service is 2 bus stops away. Will keep working on fulltime PM.</p> <p>JC – Carden Avenue – Patients ask to see GP but best treatment may not be with them. Looking to produce a leaflet "Do you need to see a doctor?" Educating patients could benefit everyone.</p> <p>MR – Preston Park – Stuck in GDPR. Cannot get ruling for who</p>	

	<p>would be liable if there is a breach. Cannot proceed to rollout forum. LU – Liability of PPG. Practices are responsible is the advice I have been getting. Not sure if legally correct. DS – Need to clarify if practice is liable. ACTION: Check national directive on GDPR liability</p> <p>HH – Beaconsfield – New pharmacist who works with Preston Park teaches how to use medicines. Clinic for commuters starts at 7am. Survey was good everyone pleased. New GP started and one left.</p> <p>MR2 – Woodingdean – Letters not sent out when they should have been. DS – Capita responsible not CCG. It's a problem as they should have been sent out on time. MR2 – PPG is laid back about numbers.</p> <p>MY – Links Road – Continue to benefit from PM and lead GP. Can't function without support. Engage with young people re: access to healthcare. YMCA worked with PPG. Waiting for funding to be finalised. Majority of PPG grant will go on engagement. New check in screens for patients. Want to make wifi available for patients. ALL – general conversation on ear syringing</p> <p>MW – Warmdene – Lots of problems with surgery as losing Dr's who don't want to work till 9pm. Given a grant to produce a newsletter to reach people. Teaching receptionist to signpost – can do on website. PM and senior partner to sit on PPG.</p>	DS
08	Update on the Central Sussex and East Surrey Commissioning Alliance financial situation	DS
	<p>DS delivered the attached presentation on the financial situation within the Alliance.</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  Map_Slide_240718.pptx </div> <div style="text-align: center;">  Finance - Brighton.pptx </div> <div style="text-align: center;">  Stakeholder update - June FINAL.DOCX </div> </div> <p>He opened the floor to questions:</p> <p>MF – The STP merges the NHS and Social Services (SS). Does the Alliance mean that SS goes out the window? DS – The Alliance is a large piece of work moving at pace that is NHS centred which is what NHS England (NHSE) wants. The STP is different because SS is means tested and the NHS isn't.</p>	

	<p>BB – Do you think the CCG and health service go to negative peaks? DS – Next year there will be £20b coming to the entire NHS. If there isn't any more money then things will get difficult.</p> <p>LU – Are systems, processes and ways of working enough? Have patient forums lost their voice? DS – Alliance structure is built around executive posts. Patient voice is absolutely essential. MH – I don't believe it has. There is a concern about how a patient voice is heard, how it is effective. JL – It's like a nirvana you'll never get enough patient involvement. Have to do the best we can with limited resource's.</p> <p>NS – Could practices in Brighton join Babylon style of practice? DS – Patients register for the app but not necessarily aware they are de-registered with their old practice. Babylon has been fined for not accepting mental health patients and the CCG where they are based almost went bankrupt.</p> <p>LU – Across CCG surgeries are closing? DS – Surgeries are merging rather than closing. For example four surgeries are merging into one hub in Lewes.</p> <p>BB – Trinity has taken on 4K patients from Hove Park Villas. Access is an issue for them. DS – Branch surgery closures are generally very small surgeries that are finding it hard to recruit staff. I would prefer care at a bigger centre with more staff.</p> <p>LU – It's difficult to get an appointment. DS – There has been discussions on getting appointments.</p> <p>KD – How can PPG network support CCG? DS – Practices need to take CCGs seriously to help us to help patients. We need to get them to attend PPG meetings to empower patients.</p> <p>MR – Does knowledge need to be key to educating people? DS – To see whether people have a problem they need to use good websites such as NHS choices. Not US ones!</p> <p>HH – Do you use local charities? DS – We could always use more. It's impossible to keep up with the local voluntary sector.</p>	
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	JL – Community Navigators are trying to do this which is a start.	
07	Result of chair nominations	DL
	13 practices – 12 for Martyn Yeats – 1 for CCG Martyn elected chair.	
09	Online GP consultations	AB
	AB delivered the following presentation:  Presentation for PPGs2.pptx She stayed on after the meeting closed to answer questions.	
06	Community Works PPG support update	KD
	KD spoke briefly about PPGs reworking around health forum networking PPGs together. Also within cluster setting. She will be moving from Community Works to TUC.	
10	STP Communications and Engagement update	JL
	Not discussed	
11	How can the local PPG support the practice and CCG	DL
	Not discussed	
12	AOB and agenda items for next meeting	ALL
	Not discussed	
	Close	SP
	Stan Pearce thanked people for attending.	
	Date of next meeting	
	24 October 2018	

	1.30pm - 4.30pm The Hanover Room, Brighthelm Centre, North Road, Brighton, BN1 1YD	
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